Little River School
Internet Safety Procedure - Digital Citizenship Policy

The Internet Safety Procedure and Digital Citizenship Policy have been developed to ensure the welfare and safety of children, young people and staff when using the Internet and digital devices for teaching and learning.

<u>A Digital Citizen.</u>
Little River School believes in a Digital Citizenship model for supporting safe and responsible use of the internet in a teaching and learning context. A vital part of fostering this culture is the support that is provided to students in their learning by the "Guides" around them. One of the most important parts of this guidance is the modelling of good digital citizenship skills that young people observe in their day to day interactions.

Drawing from the Key Competencies and Values in the NZ Curriculum and the growing body of research knowledge, NetSafe has produced this definition of a New Zealand Digital Citizen:
Little River School defines a successful digital citizen as an individual who;
- is a confident and capable user of ICT
- uses technologies to participate in educational, cultural, and economic activities
- uses and develops critical thinking skills in cyberspace
- is literate in the language, symbols, and texts of digital technologies
- is aware of ICT challenges and can manage them effectively
- uses ICT to relate to others in positive, meaningful ways
- demonstrates honesty and integrity in their use of ICT
- respects the concepts of privacy and freedom of speech in a digital world
- contributes and actively promotes the values of digital citizenship

You can read more about Digital Citizenship in schools here: https://www.netsafe.org.nz/digital-citizenship-in-schools/

Digital Citizenship Policy

Rationale
Little River School supports a Digital Citizenship model for the promotion of safe and responsible use of technology.

The board recognises that by fostering a culture of successful digital citizenship in our students, staff and our wider community we are encouraging everyone to take responsibility for themselves and others in their use of ICTs. This allows us to harness the potential that technology brings to the teaching and learning process, while minimising *and* learning to effectively respond to the challenges we may experience while using them in a learning context.

The board is aware that preparing our students to make effective use of ICTs is an important part of their preparation for participation and contribution in society today and into the future.

It is our belief that we must prepare our students to actively participate in the world in which they live. It is clear that a key skill in this new world will be their ability to participate as effective digital citizens. An important part of learning these skills is being given the chance to experience the opportunities, and the

challenges presented by technology in a safe, secure and nurturing environment, where clear, effective guidance can be sought as students and teachers learn.

The board recognises that its obligations under the National Administration Guidelines extend to use of the internet and related technologies.

Policy

Little River School will develop and maintain procedures around the safe and responsible use of the internet and related technologies (ICTs). These internet safety procedures will recognise the value of the technology and encourage its use in a teaching and learning context while helping to minimise and manage the challenges that may be experienced by students, teachers and the wider school community.

The school will consult with parents and the wider school community, as to how it intends to use ICT and where possible explain how it benefits the teaching and learning process.

These procedures will aim to not only maintain a safer school environment, but also aim to address the need of students and other members of the school community to receive education about the safe and responsible use of information and communication technologies.

Date policy adopted by the Board:……5 June 2018…

Chairperson: ……Mick O'Donnell….

Date for review: ……2020….

<u>Real World Internet Safety.</u>
Sustained technological and environmental changes mean that the concept of internet safety has fundamentally shifted since NetSafe last released a policy template. It has become clear that safety is no longer an exercise in protecting people from dangers online or reducing reputational risk for organisations like schools providing ICT services. Changes in the technology landscape mean that internet safety now plays a direct role in the practices of a digitally literate population.
The National Administration Guideline 5 (NAG 5) charges schools with the responsibility for providing students with a safe emotional environment. Schools also have a responsibility to prepare students for the future.

<u>Learn, Guide Protect Model for Internet Safety.</u>

Little River School has Adopted "Learn: Guide:Protect" model as promoted by NetSafe, which clearly delineates the approaches required to support the development of digital citizenship in our young people.

The values and skills they are able to "LEARN", the support they are given in this process by skilled "GUIDES" and the shaping of the environment around them which ensures they are "PROTECTED" while they develop the required attributes to be a successful digital citizen. This link outlines skills pupils should aquire: https://www.netsafe.org.nz/the-kit/framework-learn-guide-protect

Learn - Educating students to develop positive, ethical behaviours in cyberspace
At Little River School this means the school values of Respect apply to all circumstances where digital devices are used, be they school property and networks or personal BYOD devices and accessible free wifi or cellular networks.
A Student and Staff Responsible Use Agreement is to be agreed to and signed to document understandings about their Digital Citizenship Responsibilities.

Guide - Professional learning resources and lesson activities for educators to teach digital citizenry and to create a positive school culture of digital citizenship.
At Little River School this means the school will provide and encourage development of positive ICT skills and application for teaching and learning. Digital Citizenship and ICT professional development will often be enhanced with internal collaboration, Cross cluster pd and through other learning networks, real and virtual.

Protect - Technology, infrastructure, and school developed policy that supports the establishment of a safe and secure technology environment.
At Little River School this means the school will maintain a safe and secure environment with supportive management and advice from:

> *Ministry of Education (NZ Govt) NetSafe (NZ Govt advisors) Network for Learning (N4L fibre connection, filtering) Torque IP (network design) Infratech (Google Apps for Education, device supplier, technicians)*
> *Banks Peninsula IT (local tech support)*
> *Learning Architects (professional development Google trainer)*

Learn, Guide Protect - Whole Community Approach.
https://www.netsafe.org.nz/the-kit/steps/step-4-actively-involve-the-whole-school-community

A whole school approach that involves all the stakeholders in the school community is most likely to produce cybersafety and support digital citizenship.

Parents and Whanau working in partnership with pupils, teachers and other stakeholders can make a positive difference and promote safe use. Through their:
- role modelling - reinforcing and practicing the skills, attitudes and values as taught in school and important for the family
- family negotiated boundaries and reasons for device use in the home
- infrastructure systems similar to school
- partnership approach between home and school could involve training in digital citizenship, cyber safety awareness or restorative justice approach to working through problems

FAQ

? - As a parent, how can I learn more so I can help them?

NetSafe - Parenting - https://www.netsafe.org.nz/advice/parenting/

? - What is the first thing to teach students about when introducing the concept of Digital Citizenship?

At Little River School - make use of the 4 Respect Values our pupils live from their first day here to introduce the concept that when they're using ICT they are responsible for their safety, the safety of others they can see, know as well as those they don't know who may connect to them through the network. Being a good Digital Citizen is just like being a good person in the real world.

? - What happens when they intentionally misuse the the internet or cause harm to themselves or others?

At Little River School an investigation will occur that involves the student, their teachers, their parents and any related data from the device or network. A restorative justice process will decide on the consequences that relate to their misuse.

? - Where can I get help, so I know what they're doing?

A good place to start is to talk with your child about their use and the reason they're choosing to use ICT or a particular way of working. A child's teacher is a great contact person for more information, or the school's ICT manager.
Parents of other children are also helpful.
Asking the dumb questions are important!